



National Park Service
U.S. Department of the Interior

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Volunteer Coordinator
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Blue Ridge Parkway Volunteer Position Description

Position Title: Resource Management and Protection Volunteer

Main Goals for This Position to Accomplish:

This position serves to support Parkway staff on resource management projects.

Major Duties:

- Deploy trail cameras and collect remote camera recordings off trail and in sometimes rugged environments.
- Assist with boundary marking on and off trail and in sometimes rugged conditions.
- Engage in monitoring activities, or repair monitoring apparatuses.
- Collect plant or animal specimens in a way specified by NPS staff.
- Conduct surveys of flora and fauna, boundaries, trail conditions, or other similar park resources in various weather conditions.
- Collect, sort, categorize or label specimens based on NPS guidance and at the request of NPS staff only.
- Assist with additional Resource Management tasks as needed.
- Utilize safety procedures and follow established safety rules and regulations.
- Follow all additional guidelines and requirements specified by Friends of the Blue Ridge Parkway.

Safety:

Safety is a topic taken seriously by the National Park Service and the Blue Ridge Parkway. Safety is not one person's responsibility, but the responsibility of everyone working on the Parkway. Job Hazard Analysis (JHA) and Job Safety Analysis (JSA) are key tools in developing each person's understanding of what the hazards are and how they can be mitigated. These analyses, along with reporting tools, are available through park supervisors.

Knowledge and Skills Required:

- Ability to communicate effectively.
- Ability to follow oral and written instructions.
- Ability to practice safety in all aspects of the job.
- Ability to work independently with little or no direct supervision.
- Ability to work outside in various weather conditions and with uneven, rocky terrain

Working Conditions:

Work may be conducted outside in all types of weather, including high temperatures and humidity. The volunteer will likely be required to travel off marked trails on uneven, rocky surfaces, with increased likelihood of falls, cuts and bruises, burns, insect stings and other injuries.

Benefits to the Volunteer:

- Ability to contribute towards and support Parkway needs and priorities.
- Opportunity to protect significant plant and wildlife species
- Increased knowledge of the Parkway and its areas.


Physical Requirements of Work:

The work requires light to moderate physical effort. Tasks typically involve continual standing, walking, bending, stooping, and reaching.

Position Supports Which Division:

Resource Management & Protection

Training

Volunteers will be trained on task specificities and various expectations beyond what is outlined in this document including familiarization with any equipment, software or scientific protocols needed to complete the assigned duties.

Uniform:

Volunteers are required to wear weather and task appropriate clothing. No open toe shoes at any time.

Supervisory Controls:

The program will be supervised by NPS staff and managed by the Friends of the Blue Ridge Parkway.

- Friends of the Blue Ridge Parkway manage participation, collect volunteer hours to be reported to NPS staff, and delegate program communications.
- NPS staff provide instruction and direction on projects, receive reports on tasks beyond volunteers' ability, and train volunteers on tools as needed.

Emergencies:

In case of emergency, first call 911.